

EI Letter of Invitation / Confirmation Request



Please complete one form per person per event and submit to imaging@pcm411.com using Subject line: Visa Request EI [year] [Family Name], i.e., Visa Request_EI2024_Chen

Please note: Letters of Invitation are provided for speakers; Letters of Confirmation of Registration are provided to attendees.

1. Are you a Presenting Author Author on a paper being presented Attendee only*

*Attendee only must be registered for the event before a letter of confirmation is issued

2. Have you registered for the conference Yes Not yet

3. For authors: Paper Number(s): _____

4. For authors: Paper Title(s): _____

5. Date of Birth (day/month/year): _____

6. Passport Number and Issuing Country: _____

7. Gender: _____

8. Nationality: _____

9. Full Name: *(must match the spelling on your passport)*

Prefix: (Dr., Prof., Mr., Ms., etc.) _____

First (Given) Name: _____

Middle Name or Initial: _____

Last (Family) Name: _____

Check if spelling of name is different than that used in papers submitted to this conference

10. Mailing Address:

Street Address (include Number, Street, Apartment/Unit): _____

City: _____ Postal Code: _____ Country: _____

11. Email: _____

12. Mobile Number: _____

13. Any additional Information: _____

All letters will be sent by email (as a PDF attachment).

Check box below if you also need a hardcopy mailed or faxed to you.

Mail Invitation Letter Fax Invitation Letter to (provide number): _____

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