



# EXHIBIT SPACE APPLICATION AND AGREEMENT

for IS&T's CIC27 — Color and Imaging Conference

October 21-25, 2019, Paris, France

Exhibit dates: October 23-24, 2019

Exhibiting at the 27<sup>th</sup> Color and Imaging Conference provides an opportunity for companies to engage with individuals from academia, private companies, government agencies, and public institutions working in color imaging, display systems, color perception, color workflow, and color measurement during the conference's technical program. To allow for the greatest exposure, the exhibit is held in proximity to registration, the coffee breaks, and the Interactive (Poster) Papers.

Exhibit Setup: **Wednesday, October 23<sup>rd</sup> - 9:00 – 10:00\***

Exhibit Hours: **Wednesday, October 23<sup>rd</sup> - 10:00 – 16:30\*** and **Thursday, October 24<sup>th</sup> - 10:30 – 16:30\***

*\* All times will be confirmed after the preliminary program is released. IS&T works to maximize the amount of time exhibitors have with attendees based on the final conference program.*

### OPTION #1: Two-day exhibit package: \$800

- One 3' x 6' x 30" table and one chair (see restrictions/details below); electricity, available upon request
- One Conference Reception ticket

### OPTION #2: Two-day exhibit packages with conference registration: \$1400

- One 3' x 6' x 30" table and one chair + one full conference registration; electricity, available upon request

Your display (equipment and materials) must fit on the tabletop. We allow **ONE** small popup (max width 24") **to be placed behind your table** (please plan your design accordingly), but nothing else on the floor or around your table. There is no on-site security.

The exhibit package must be reserved by August 15, 2019. Payment must be received by September 15, 2019. To reserve your table, complete the following:

Company Name: \_\_\_\_\_ Date \_\_\_\_\_  
(Enter company name as it is to appear in IS&T's Material)

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Company URL: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Special requests: \_\_\_\_\_

SELECT ONE:  \$800 Two-day exhibit package OR  \$1,400 Two-day exhibit packages with conference registration

### PAYMENT INFORMATION

Select Payment Method:  Amex  VISA  MasterCard  Check  Wire Transfer (add'l \$25 fee; contact IS&T for bank details)

Name on Card (print): \_\_\_\_\_

Card Number \_\_\_\_\_ Expiration Date (MM/YY): \_\_\_\_/\_\_\_\_

Payment Amount: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

AGREEMENT: The undersigned hereby authorizes IS&T to reserve exhibit space as indicated above for the 27<sup>th</sup> Color and Imaging Conference Exhibit as noted above. The undersigned acknowledges receipt of and agrees to make payment at the rate listed on this contract and to abide by all Policies governing the Exhibition (see terms and conditions below; please initial). Please review cancellation fee details before signing contract.

\_\_\_\_\_  
Signature of authorized exhibit representative

\_\_\_\_\_  
Date

# EXHIBIT SPACE POLICIES

for IS&T's CIC27 — Color and Imaging Conference

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**LIABILITY:** Upon approval of this contract by an authorized Exhibitor it is understood that the Exhibitor has read and agreed to abide by the Society for Imaging Science and Technology (hereinafter referred to as IS&T) liability policies outlined below.

IS&T and all organizations and individuals who are employed by or associated with it, in connection with this Exhibit Session, will not assume responsibility and shall be held harmless by all Exhibitors for damage or loss resulting from fire, theft, or any other cause whatsoever, including accident or injury to Exhibitors, their employees and agents, the public, or others. The Exhibitor agrees to pay promptly for any and all damages to the exhibition building or its equipment incurred through carelessness or otherwise, of Exhibitor or its employees or agents.

**PAYMENT SCHEDULE:** Please note, space is limited, and until approved by IS&T, a signed contract with payment is not a guarantee that you will be able to exhibit. Space must be reserved by August 15, 2019. Full payment must be received by September 15, 2019.

No space will be reserved or assigned unless both the fee and signed contract are received at IS&T's Headquarters at 7003 Kilworth Lane, Springfield, VA 22151 USA. Fees can be made by credit card, check, or bank transfer (contact IS&T for details).

**LOCATION:** IS&T reserves the right to determine placement of exhibitors. If you do not wish to be placed near a competitor, note their name(s) under "special requests" on the front of this form.

**TRANSPORTATION/SETUP:** All transportation and other costs related to exhibit/demonstration setup not explicitly offered by IS&T are to be paid by the Exhibitor.

**LOSSES:** IS&T will not take responsibility for damage to the Exhibitor's property or lost shipments either coming in or going out, nor for moving costs. Damage to inadequately packed property is Exhibitor's own responsibility.

**SECURITY:** IS&T cannot be held responsible for loss or damage to any Exhibitor's property. Exhibitors are advised to insure against these risks. There will be no on-site security.

**MUSIC LICENSING:** No copyrighted music may be played in the exhibit/demonstration area in any fashion (including but not limited to background music on video or audio tape presentations) without appropriate licensing. The Exhibitor is solely responsible for obtaining these licenses for music originating in the Exhibitor's booth/ display area. The Exhibitor is also responsible all costs that may arise from failure to comply with these licensing requirements.

**CANCELLATION:** Cancellation of this contract must be made in writing and sent to IS&T's Headquarters at 7003 Kilworth Lane, Springfield, VA 22151 USA. Cancellations or space reductions will be subject to charges according to the following schedule:

- From date of signing until midnight September 15, 2019 a 50% refund will be given, minus a \$75 processing fee.
- No refunds will be given after 12:00 am (EST) September 15, 2019.
- All requests for cancellation must be received in writing.

**TERMINATION OF DEMONSTRATION:** In the event that the premises in which the exhibit is to be conducted become, at the sole discretion of IS&T, unfit for occupancy, or in the case that the holding of the exhibit or the performance of IS&T under the exhibit reservation agreement are substantially or materially interfered with by virtue of cause or causes not reasonably within the control of IS&T, the agreement or the exhibit (or any part thereof) may be terminated by IS&T. IS&T shall not be

responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of IS&T. If IS&T terminates this agreement and/or the exhibit (or any part thereof), then IS&T shall not be liable to the exhibitor other than for a prorated refund of such exhibitor's space reservation payment as determined on the basis of the number of exhibit days remaining. The phrase "cause or causes not reasonably within the control of IS&T" shall include, but not be limited to: fire, casualty, flood, epidemic, earthquake or inclement weather, explosion or accident; blockage or embargo; governmental restraints; restraints or orders of civil defense or military authorities; acts of public enemy, riot, or civil disturbance; strike, lockout, boycott, or other labor disturbance; inability to secure sufficient labor, technical, or other personnel; failure, impairment, or lack of adequate transportation facilities; inability to obtain, or condemnation, requisition, or commandeering of necessary supplies or equipment; local, state, or Federal law, ordinances, rule, order, decree and/or regulation, whether legislative, executive, or judicial, and whether constitutional or unconstitutional; or Acts of God.

I hereby acknowledge IS&T Exhibit Space Policies and Terms and Conditions laid out on page 1 of this agreement:

\_\_\_\_\_  
Signature of authorized exhibit representative

\_\_\_\_\_  
Date